

New England Chapter APWA
Minutes of the Executive Committee Meeting – September 16, 2020
Rolling Meadows Golf Club, CT
Zoom Conference Call
1:00 p.m.

1. Call to Order – Meeting was called to order by President Barrett. Roll was called. Guests included King. Before the start, Barrett wanted the Board to know that he was putting together a Covid Task Force Committee. Goober and Roy are putting together a mission statement. The purpose of the Committee is to take a look at what's going on out there regarding all the other states.

2. Concerns, etc. – None.

3. Consent Agenda.

a. Approval of minutes – August 19, 2020 minutes were reviewed and approved.

b. Treasurer Report – Connors reported regular monthly invoices were paid (Constant Contact, Zoom, Dropbox, Verizon wireless) and two checks were deposited. One from National for dues and one for an outstanding invoice.

c. Finance Committee – Nothing to report. No changes.

d. Delegate's Report – Benevento reported they had a group virtual meeting with 15 participants from across the country. He mentioned that the Chapter Activity Report is overdue so he will send an email reminder to the Chapter Chairs requesting the info. He needs a paragraph by the end of the week so he can send to National asap. Some of the info is used for the PACE Award but more importantly we receive a stipend from National based on the report. Garro asked him to send last year's report as well for comparison.

e. Education – Goober reported the first Chapter Connect was held via virtual Webinar/Zoom on August 27th with over 60 participants. The webinar was facilitated by CT T2 with Donna Shea as the moderator. The topic was *Bike Path Activity in Providence, RI*. He said it is difficult to get monthly speakers so the next targeted date will be sometime in October. Benevento mentioned the PWAC meeting held this week and they want to collaborate with the Education Committee, with Jeremy Marselette acting as liaison. He said they have a line-up for November 19th with the idea of getting senior administrators for a round table. Blodgett is reaching out to some folks in VT, and he has asked Joe Fody from MassDOT, and Moylan will be the moderator. They are trying to get speaker that people will be interested in listening to, and hope t get someone from each state. Marc Valenti was mentioned as he is involved with snow and ice. Want to continue to collaborate with Goober. Barrett mentioned he spoke to Valenti re: a potential Online Courses for Winter Ops presented by Vaisala Inc, a private company. This company was going to co-ordinate with MBM and NEAPWA for our October FS&I conference (which was cancelled due to Covid19). Barrett was asked if the vendor was selling a product and if so, it could be very sensitive issue. It was decided a vote would be taken under #4.

f. Awards – Benevento had no report.

g. Membership – Roy said they are having a meeting next week with a focus on numbers and holding prices. He asked Benevento if he approached National re: lowering the cost. He had not. is looking into this right now but no concrete answers.

h. Sponsors – Garro said the Committee had a discussion last week and they are still preparing a new letter. Rolling over this year's money to next year.

i. Newsletter – Looking for input for the next Chatter. (i.e. Pictures, something good that has come out of Covid19). There will be a rolling deadline until enough info has been accumulated. There will also be a special vendor newsletter published.

j. Government Affairs –Riccio had no report.

k. Summer Conference – King reported the contract has been modified. Should be returned by next week.

l. NPWWL – Connors/Piacentini – No report.

m. Fall S&I/Snowplow Roadeo – Mattscheck had no report but mentioned he spoke with Capelle re: keeping the NEC in the loop for next October.

n. PWX Chapter Dinner – Stinson spoke to B.B. King's and they will issue a check for the deposit. He should have it by the end of the week. If not, he has another strategy.

o. PWAC – Benevento reported they had a meeting last week. Talked about the flags and he will prepare an email blast about the importance of flying one at your facility along with a list of vendors where you can order the flags. Hadley said they are still sending letters to the House Ways and Means letting them know we are still here. He also mentioned that Mr. Ruiz received nothing from the state. Merson said he attended the ceremony for Ruiz in Lawrence, MA and took pictures. Gantick said he is going preparing 2021 Committee goals and he will go through them and ratify.

p. Website and Social Media – Ciancarelli reported job info is coming back and he will be adding photos of Ruiz ceremony in Lawrence, MA.

q. Young Professionals Report – Garro said Marinaccio is looking for guidance re meetings. Marinaccio had to sign off as this meeting conflicts with the YP National Committee meeting. He's trying to get it changed.

r. Professional Development and Knowledge Management – Lawlor had no report.

s. Diversity Committee – No report.

t. Mechanics Workshop – No report.

u. Past Presidents Advisory Council – Daring they are in the midst of the nominating process for officers for 2021. They have a Committee Meeting for tomorrow or Monday. He mentioned one thing for the Executive Committee to remember is that the official vote is usually at the fall meeting. The Chapter By-Laws specify *ARTICLE IX – MEETINGS SECTION 1. The Annual Meeting of the Chapter, for the purpose of electing Officers and Directors, shall be held at the Fall meeting of each year, the date and place of which shall be determined by the Executive Committee. The newly elected Officers and Directors will be installed at the December meeting of the Executive Committee.* It was suggested to do a Survey Monkey, to the membership, with a comments section, along with name and Chapter membership number. They should also write two or three lines about the person you are nominating. Past Presidents will make recommendations to the Board.

v. Scholarship Committee – Severance said the goal is to have the sub-committee report to the Committee then to the FinCom. The 2020 winner will now go to the 2021 PWX. Benevento mentioned National had a virtual "PWX @ Home" for a fee and was there any interest by the 2020 winner. Severance believes it was not conveyed to the winner. PWX had not been cancelled when award was made.

w. Spring Conference – Webb said no report. They are holding April 7th and 14th for 2021 Spring Conference. Date to be confirmed and he will report to EC Board.

x. Holiday Board Meeting – Stinson said he would forward Connors the info to send to the membership, to reserve a room at the Sheraton Portsmouth. The budget was done before Covid 19 so it needs to be retooled. A discussion ensued re: cancelling the event. Schaeffler said VT can't go to some counties in NH and Portsmouth was one of them. Benevento said some folks might just not want to go under the circumstances. Garro said he's been dealing with stipulations at BETA, it's tough and at the end of the day is it worth it? Barrett mentioned that there are rules in place re: municipalities, and Riccio said there are lots of stipulations re: RI being unable to travel to MA and so he finally recommended that the event just be cancelled. A vote to be taken under #4.

y. Approval of Consent Items.

Above consent items were approved on a motion by Benevento/Hadley.

4. Action on items removed from the Consent Agenda

A *motion* was made by Hadley/Mattscheck and approved, based on current policy not to support private companies.

A *motion* was made by Riccio/Webb and approved cancel the 2020 Holiday/EC Board Meeting

An *amended motion* was made by Benevento/Daring and approved to cancel the in-person Holiday event and that the EC Board Meeting be held virtually.

A *motion* was made by Daring/Lawlor and approved that the method of balloting for 2021 Slate of Officers be conducted electronically.

5. Other Business and Correspondence

6. Adjournment

There being no further business, meeting was adjourned on a motion by Lawlor/Gantick.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer