

New England Chapter APWA
Minutes of the Executive Committee Meeting – November 18, 2020
Zoom Conference Call
12:30 p.m.

- 1. Call to Order** – Meeting was called to order by President Barrett. Roll was called. Bob Betsold was a guest.
- 2. Concerns, etc.** – None.
- 3. Consent Agenda.**
 - a. Approval of minutes** – October 21, 2020 minutes were reviewed and approved.
 - b. Treasurer Report** – Nothing to report
 - c. Finance Committee** – Garro coordinating with Severance regarding scholarship money. Connors will forward year-end financial report Garro and FinCom.
 - d. Delegate's Report** – Benevento reported Iowa Chapter held a virtual meeting last week and he was invited to speak re: Public Works Awareness. He presented a modified version of the presentation he made on the Cape in 2019. There were 65 attendees on the Zoom virtual meeting.
 - e. Education** – Goober said the PWAC selected six slots for the NEC Connects and the Education Committee confirmed four of the six slots allotted to them for 2021. Each topic and presenter, one of our major sponsors, has been confirmed and each topic will also have a municipal co-presenter. He mentioned the Committee felt it inappropriate to send out a *Call For Presentations* this year, since we already had 24 presentations that never got to be heard and many were sponsors. All sessions will be held the fourth Thursday of the month except for November which falls on Thanksgiving, so an alternate day will be selected. An updated schedule will be submitted shortly. He asked Myers to give Donna Shea at the CT T2 a plug for all of their assistance in the upcoming *Chatter*. He said they 151 people signed up for this Thursday's **Managing Winter Operations virtual**. Yanulis wanted to express concern that we need to make sure we get the best speakers not necessarily the ones who paid the most money.
 - f. Awards** – Benevento said Wellesley will be submitting for the National Snow & Ice which is due December 12 and he will be preparing the cover letter for Barrett's signature. All other awards are due March 1, 2021 and the PACE due 6/1/21.
 - g. Membership** – Garro said no report. Hadley asked if info could be broken down and was told yes.
 - h. Sponsors** – Guest Betsold gave report for Leger. Starting to compose letters to Sponsors that will be sent before the end of the year. After discussions with sponsors, it was decided to include info re: NEC's potential finances and additional funds for the Chapter as in upgrades and/or add ons.
 - i. Newsletter** – Myers said he sent out a call for content for the *Chatter*. Little to publish with nothing going on. Waiting for info re: members and sponsors. Everything due by 12/4/20. Hopefully, he will have something put together for publication by the first of the year.
 - j. Government Affairs** – Riccio had no report.
 - k. Summer Conference** – King had no report.
 - l. NPWWL – Connors/Piacentini** – Connors had no report.
 - m. Fall S&I/Snowplow Roadeo** – Mattscheck had no report.
 - n. PWX Chapter Dinner** – Stinson had no report.

o. PWAC – Piacentini said there was a meeting last week and it was decided to review the Strategic Goals for 2021 and she will have a report for the Board next meeting. Hadley gave a report on the Bereavement Committee. (see attached). Benevento said they are committed to work on the bill for next year. He made a presentation to Iowa Chapter and they offered their assistance. In the process of distributing PW Video but with a little intro re: Covid19. Had a dry run on Tuesday re: NEC Connects. Moylan is moderator and received ok from all state's DOT's. He was asked why no PW Directors were on the panel and he said some of the Director's were past PW Directors. Collins said he was working with Johansen re: getting flag back up on the Cape Bridge.

p. Website and Social Media – Ciancarelli reported "Public Works Makes It Happen" is the first slide on website. Originally under Education with a link attached. Now the link is attached to get to the New England Chapter Connects.

q. Young Professionals Report – Garro reported Marinaccio is focused on re-vamping his Committee. Lost a few members.

r. Professional Development and Knowledge Management – Blomquist said not a lot to update at this except to say the NE PW Institute is a self-pace on-line course. He would also like to discuss the potential for scholarships.

s. Diversity Committee – No report

t. Mechanics Workshop – Collins said he has reached out to three big auto makers to do a Zoom virtual meeting. No response as yet.

u. Past Presidents Advisory Council – Daring said the Chapter will be conducting a vote via email re: the 2021 Slate of Officers and it needs to be done before the December meeting. King will help set up the CC voting info to go to membership. This is a generic email, so someone will have to monitor. Benevento said swearing in of Officers is usually at the December Holiday Meeting and Connors said they needed to select a date since the Holiday Meeting was cancelled. It was decided to have the meeting December and the swearing in on the 16th at 12:30 p.m. via Zoom. Daring also said re: the S/T position, the Past Presidents Committee will need to have more discussions.

v. Scholarship Committee – Severance said the Committee is finalizing drafts and will then forward to FinCom for approval.

w. Spring Conference – Webb said Rentschler Field to review the 2020 contract as it applies to 2021. Also discussed with them the possibility of holding event outside with the ability to have tents, equipment, etc. Possibility of working with CASHO on the event.

x. Holiday Board Meeting – Stinson said all set for December 4th, 2021 at the Sheraton Portsmouth, NH

y. Approval of Consent Items.

Above consent items were approved on a motion by Benevento/Mattscheck.

4. Action on items removed from the Consent Agenda

5. Other Business and Correspondence

6. Adjournment

There being no further business, meeting was adjourned on a motion by Garro/Yanulis.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer