

**New England Chapter APWA
Minutes of the June 16, 2021
Executive Committee Meeting
Zoom Conference Call – 12:30 p.m.**

1. Call to Order – Meeting was called to order by President Garro. Roll was called. Guests/Committee Co-Chairs included Nason/Marinaccio/Leger/Field.

2. Concerns, etc. – None.

3. Consent Agenda.

a. Approval of minutes – May 19, 2021 minutes were reviewed and approved.

b. Treasurer Report – Connors said very little activity all monthly bills were paid. Checks were mailed to the five Food Banks in the amount of \$500.00 each. She already received a thank you from CT, RI and Merrimack Valley Food Bank. She reported a new Bronze Sponsor named First Water Engineering and that she has already started to receive payment for the Fall Conference.

c. Finance Committee – Mattscheck asked that all Committee Chairs submit a revised budget, with any increases before July 4th. The FinCom needs this information to revise the Fiscal '22 Budget.

d. Delegate's Report – Benevento reported the Delegates Meeting at PWX is scheduled for Saturday at noontime. He also mentioned the Council of Chapters Steering Committee's request re: Delegate travel guidelines. (See attached).

e. Education – Goober mentioned the upcoming NEC Connects re: *Culvert Changes* scheduled for Thursday, June 24th with guest speaker Mark Ryan, Director of PW in Norwood. He apologized for not sending the notice out earlier via Constant Contact but said it went out the first of the week with 60 already registered. He said there are two vacant Chapter Connects segments and the Education Committee has nothing at this time but the PWAC has potential for plug-ins so they should go ahead and fill the slots. He also suggested both committees get on a call to discuss how to populate the Call for Presentations for 2022 Chapter Connects as well as the other Chapter events. Benevento said Brad Patterson is doing an article for the *Reporter* on NEC Connects.

f. Awards – Benevento mentioned the Committee had a meeting yesterday and ID several awards. Nothing yet on Special Achievement, which can be more than one person and he will send out an email blast. They ID 1st Responder Award but won't give name as it needs to be approved by PPC. Re: Contributor of the Year, they voted unanimously, given Covid, that the award would go to all of the sponsors. Lisa Schaeffler was overwhelmingly voted the 2021 MOTY. These two awards will be awarded at the Fall Conference and all others at a special event in September. Volunteers from PWAC and Awards Committee will work to put event together. It will be approximately thirty 2020-2021 National winners and hoping to invite dignitaries and make it a social media event. Connors mentioned that sponsor money not used for cancelled events (i.e., Spring Conf., NPWWL,) could be used to defray the cost.

g. Membership – Roy reported numbers as of today are 921. He will be sending delinquent and dropped lists so folks to take a look at and possibly make a call to discuss rejoining. Hoping to have a meeting in July. Benevento said he talked to Joe Carroll from Eversource and he want to become a member so Benevento will get info over to Roy to contact him. Mattscheck asked if they were still sending out welcome packages and could the "pin" be included. Roy wasn't sure but will check.

h. PWAC – Benevento said they had a meeting yesterday and talked about programs for next year and guest speakers. Gantick will give a summary of the Strategic Plan at the next EC Board meeting. Stinson said he is working with National to move on the monument for either D.C. or KC and providing benefits for those who have passed. Right now, we have a Wall of Remembrance which recognizes our fallen heroes. Hadley gave an updated bereavement report. (See attached).

i. Sponsors – Leger deferred to Field. Field reported that with no re-con trip this year, the PWX venue was selected by looking on line. Sports and Social was selected as the location for the Chapter dinner and the Hilton

St. Louis at the Ballpark as our Chapter Hotel. He said they were looking for a tix price of \$100.00, similar to the past events of 2018 and 2019. Connors told him the tix price for 2017 was \$70.00, 2018 was \$75.00 and 2019 was \$110.00, which not only included the food, but it also included the price of a baseball ticket, so it was a little higher than most previous years. Sponsor money right now is \$5,550 so they are requesting additional sponsor contributions. As previously stated Connors said there are funds available due to cancelled events. It was recommended by Stinson that she check with National re: the possibility of tax-exempt status. Leger asked if anyone was opposed to giving out more money for the event. Vote to be taken for additional funding under **4. Action on items removed from the Consent Agenda**. For clarification, Benevento asked how they arrived at the host hotel for the NEC and Field said they had boots on the ground, (Korchin/Medeiros), to pick the hotel.

j. Government Affairs- Riccio had no report. Continues to follow Covid money.

k. Scholarship Committee – Severance reported that a meeting was held last week. The goal is to improve advertising. How do we promote more interest within the National guidelines? There are usually only a few applicants for each of the scholarships. Any recommendations should be forwarded to Severance or Schaeffler.

l. Newsletter – Myers said still on track for mid-August. Still need to include awards and sponsor info. Will check with Benevento re: awards. Garro asked if we could use the *Reporter* article info on the NEC and Benevento said we can use some of what Patterson wrote. Myers said still no input re: articles.

m. Website and Social Media – Ciancarelli said normal activity, approximately 25 job postings a month, some being new cities who have not posted before. Has a meeting with Zach from National, working on updates to post Fall Conference registration on line. Still some bugs. Will be having a meeting re: updates on the National website conversion. National will be contacting soon.

n. Young Professionals Report – Marinaccio sent report... having a National event with Wisconsin and a “trivia night” in July.

o. Professional Development and Knowledge Management – No report but Garro wanted to Welcome back John Lawlor on his retirement from the military.

p. Diversity Committee – No report

q. Past Presidents Advisory Council – Daring emailed the following report. *I will not be able to join the Exec Comm meeting today, but wanted to report that the Past Presidents will be scheduling interviews with candidates for the Chapter Administration position on June 22nd (next Tuesday). Our intent is to develop a short list, who we will ask you and others to meet with, before making a final decision.*

r. Mechanics Workshop – Collins sent a report to Connors that he is still waiting for the zoom link info for the June 30th workshop but the meeting will only be from 10:00 a.m. until noon.

s. Spring Conference – Webb said looking forward to 2022 and going back to Rentschler. More info to come.

t. NPWW/MOTY Awards Luncheon - Connors said no report. All set for 2022.

u. Summer Conference – King said registration is open but still not available on-line. Connors and Marinaccio working with National to fix. Meanwhile, information was sent directly to municipal employees so they could register in Fiscal 21. Bayberry cannot accommodate for golf. Looking for alternate locations. She mentioned the registration was opened without the education program and did they need to regroup? Merson said yes and would set up a meeting.

v. PWX Chapter Dinner – *See previous info under (i.) Sponsors.*

w. Fall S&I/Snowplow Roadeo – Mattscheck said he will have a budget and location next meeting. Worcester is becoming an issue and they may have to go back to Boxborough. Garro asked for approximate and Mattscheck said late July or early August.

x. Holiday Board Meeting – Perry and Stinson said Committee is meeting with Sheraton. No restrictions. Rooms are being renovated, sign up early, Committee is looking for entertainment and the Christmas parade is scheduled for 6:00 p.m. Stinson thanked Perry for checking on valet parking which is \$15 and there is a lot across from the hotel also for \$15.00. Perry said she channeled her inner Rich Benevento. Attendance in the past has been between 70-80. We can go as high as 100.

Approval of Consent Items.

Above consent items were approved on a motion by Benevento/Westerling

4. Action on items removed from the Consent Agenda.

A *motion* was made by Webb/Benevento and approved to accept the tix price for the PWX Chapter Dinner, pending National's approval of the contract.

A *motion* was made by Benevento/Bechard and approved to spend up to \$10,000 of sponsor money for the PWX Chapter Dinner, pending National approval of contract.

5. Other Business and Correspondence

- ❖ Update on VT Municipal Highway Association – Schaeffler reported she spoke with Harry Hinrichsen who had been in charge. The committee/panel was disbursed and he is hoping to get the ball rolling. He has set up a meeting for June 30 at 11:00 a.m. in VT. Anyone not on the invitational list is invited to attend. Please let Lisa know if you are interested.
- ❖ Update on Sustainability – Weissberg is in the process of putting together a committee. Would like representation from all five (5) states. Let him know if you are interested.
- ❖ September EC Board Meeting (Boxborough, MA) – Garo said September meeting will be held at the PW Expo in Boxborough, MA. Dave Capelle has offered a meeting room with lunch and said we should take advantage of the equipment show. Also looking to hold a Zoom meeting.
- ❖ Garro also mentioned we are looking for a hybrid meeting in July which would include golf. Connors is looking into it.

6. Adjournment

There being no further business, the meeting was adjourned on a motion by Mattscheck/Bechard.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer