

New England Chapter APWA
Minutes of the Executive Committee Meeting
July 20, 2022 – 12:00 PM
Crystal Lake Golf, Mapleville, RI

1. **Call to order EC Board Meeting:** Meeting called to order by NEC President Mattscheck. Roll called by Connors. Guests/Committee Chairs included Pat Yeo, Kris Surette, Tim Ledogar, Mike Mancini, Jim Sollmi, Rob Chaffey, Senator Gordon Rogers
2. **Concerns, etc.:** None
3. **Consent Agenda:** *These items will be acted together at their conclusion by a single vote*
 - a. **Approval of Minutes:** June 17, 2022, minutes were reviewed and approved.
 - b. **Treasurer Report:** Connors reported that she is in the middle of financials, end of the fiscal year. Still getting payments in from the Spring Conference, Admin, Luncheon, and Summer Conference. We're doing good. Registration for the PWX dinner opens next week. There will be a FinCom meeting Monday, July 25th. Our budget needs to be submitted to National by the end of this month. An email will go out to the Board for approval before the budget is sent to National.
 - c. **Finance Committee:** Bechard reported that they have a meeting Monday, July 25th.
 - d. **Delegate's Report:** Benevento reported that the Delegates meeting has changed from February to December, the week after our EC Board meeting on December 3rd. During that time, they have Chapter Leader's training, we need to decide who we'd like to send there. National pays for two people from each chapter to attend. The NEAPWA has sent three or four in the past. If we do send more than two, it's covered by the Chapter to attend. Mattscheck and Benevento have been talking about a Delegate and alternate. They will make recommendations to the Board. The Delegate is a 3-year term. The Delegate that will take over for Benevento to finish his term which is 1 year.
 - e. **Education:** No report.
 - f. **Awards:** Benevento stated that we had such a great year. He just got word that we won our 22nd PACE award. He thanked Garro and King from BETA for their assistance. He let the Board know that we have to submit a Chapter Activity Report twice a year. He thanked Otero for sending the email request out for submissions. The report is due to National on July 27th.
 - g. **Membership:** No report.
 - h. **PWAC:** Benevento had to cancel last week's meeting. New England Chapter Connects will resume in September. He mentioned PWA National Task Force has a regular column in the APWA Reporter. Piacentini reported that we received an order for bumper stickers and magnets.
 - i. **Sponsors:** No report.
 - j. **Government Affairs:** No report.
 - k. **Scholarship/Charity:** No report. Connors asked if we could talk about the scholarships. One of our scholarship winners is over the \$2,500 limit for her trip to PWX at Charlotte. She is still not registered for the conference itself and then there's food and any road travel while there. Mattscheck made mention that everything is going up in price. Mattscheck said we will remove this from the Consent Agenda and vote on increasing the limit for this year.
 - l. **Newsletter:** No report.
 - m. **Website and Social Media:** No report.
 - n. **Young Professionals Report:** Surette reported that there are a couple events planned. First being the Woo Sox game, August 4th. This event is open to all, not just YPs. The second event is the Director's breakfast which will take place late September/early October. Otero reported that they already have 20 tickets sold for the Woo Sox event. She will send another Constant Contact flyer out to remind everyone about the event.
 - o. **Professional Development & Knowledge MGMT:** No report.
 - p. **Diversity, Equality, and Inclusion Committee:** No report.
 - q. **Past President Advisory Council:** No report.
 - r. **Mechanics Workshop:** No report.
 - s. **Spring Conference:** No report. Webb did ask Otero if Roy sent in the Spring Conference report for the Chapter Activity Report and the reply was yes.
 - t. **VMESFD:** Mattscheck reported for this committee from Schaeffler's notes. The Vermont event had 101 towns/cities with 501 registered. There were more people who attended that didn't register, no way to know the exact number. Ten NEAPWA members attended, 56 vendors (110 people), with 99 folks who

paid for lunch. They had nine gold sponsors, one silver, and 4 bronze. Best guess is there were over 650 people at the show that day. They are looking for the budget and want to know if the remaining invoices went out. Merson mentioned that they received good feedback from nine of the vendors.

- u. **NPWW/MOTY Awards Luncheon:** Connors reported that this event will be at Granite Links again in 2023. She has a contract in with Diana Forbes, National. National is requesting some changes. It is the same contract that was approved by National for 2022, just that it's 2023.
- v. **Summer Conference:** Connors reported that the Summer Conference Contract for 2024 is with Diana Forbes, National and is being held up. Same situation as the Luncheon. National approved 2023 but want changes in the 2024 contract. Benevento mentioned that the only thing that change on the 2024 contract was the date. Connors to send Benevento the contracts so that he can reach out to Diana Forbes. Mattscheck stated we will remove this from the Consent Agenda and vote to approve the contract based on National approval.
- w. **PWX Chapter Dinner Charlotte, NC:** Mattscheck reported that we are all set. Connors stated that the registration for the PWX Chapter dinner will open July 25th. Benevento reported the EC Board meeting will be on Tuesday, August 30th at 8:30 AM. The Awards Reception will be on Monday, August 29th at 6:30-8:00 PM.
- x. **Fall Conference:** Bechard is working on the contract with the hotel. He'd like to set a price for the registration. Mattscheck stated that we will remove this from the Consent Agenda and have a vote.
- y. **Snowplow Rodeo:** Dexter reported that this event is all set for August 17th. Last year's winners are invited. If the 1st, 2nd, and 3rd teams don't make it an APWA member from that state will be invited. Ledogar has not communicated to anyone yet. They have a \$2,500 budget. They hold this event with MA Highway and RI PW, and they pool their funds together. They do need the names of the winners. Webb told Ledogar to reach out to Tom in Ellington, CT (Tom is on PWAC).
- z. **Holiday Executive Committee Board Meeting:** Dexter thanked Connors and Otero for settling the contract, it was approved. He stated that we're looking forward to this event on December 3rd.
- aa. **Sustainability:** No report.

4. Approval of Consent Items

Above Consent Items were approved on a motion by Benevento/Bechard.

5. Action on Items Removed from the Consent Agenda

A motion was made by Webb/Benevento and approved for a \$500.00 increase for the scholarship winners who register for 2022 PWX. The limit is now \$3,000.00 per scholarship.

A motion was made by Benevento/Goober and approved to pre-approve giving Sea Crest a \$10,500 deposit, due in January as we request some more time for National to approve the 2024 Summer Conference contract.

A motion was made by Webb/Benevento and approved for the ticket price to be \$55-\$75, with \$75 max for the Fall Conference.

6. Other Business and Correspondence

Connors will check with Marinaccio to see if he'd be willing to post the jobs through Constant Contact to our members while Ciancarelli is on vacation.

7. Adjournment

There being no further business, the meeting was adjourned on a motion by Bechard/Goober.

Respectfully submitted,

Molly Otero
Chapter Administrator