

New England Chapter APWA
Minutes of the Executive Committee Meeting – July 15, 2020
Zoom Conference Call
12:30 p.m.

1. Call to Order – The meeting was called to order by President Barrett. Roll was called. Guests included King.

2. Concerns, etc. – None.

3. Consent Agenda.

a. Approval of minutes – June 17, 2020 minutes were reviewed and approved.

b. Treasurer Report – Connors had nothing to report as there has been no substantial activity to the accounts. She did say that the \$500 contributions to the food banks in all five Chapter states had been mailed. Barrett asked her to send an updated financial report for the last two months.

c. Finance Committee – Garro reported Committee had finalized the budget and Connors will submit it with the National finances. He said Audit Committee will be meeting next week to review finances.

d. Delegate's Report – Benevento reported the Council of Chapters had a virtual meeting last week and PWX has now become a yearlong program. The National Board and staff have put together different activities and virtual technical and education sessions, exhibits, and networking opportunities throughout the year. The new APWA Board will be sworn in on August 31st.

e. Education – Goober retorted he was asked to have his Committee at the last EC Board meeting to assist in setting up monthly virtual sessions for the membership. He worked with PWAC and YP's and they laid out a game plan. They will try to do the first 3-4 sessions on Covid 19 and other topics taken from the 2020 Call for Presentations. Would like to start the first one on July 30th vs. the 23rd, but definitely the end of August. When asked, Hadley responded that although we wanted to have the sessions on the fourth Thursday of every month to be consistent, presenters could not commit or were unavailable on the 23rd, so July would be the exception. King spoke about the Hartford project, and that they were waiting for a response, but it looked like August would be more realistic. Goober went on to explain that Donna Shea from CT LTAP offered to be a facilitator and they would be using members of the Committee to be moderators. The possibility of a new logo re: PW Connects was discussed and King volunteered to work on it.

f. Awards – Benevento said not sure what to do re: local winners. They have all been notified and he will order the plaques and have them shipped directly to the winners. He mentioned Myers did a great job including them in the recent *Chatter*.

g. Membership – Roy said Committee had a meeting the end of June and based on the numbers, membership was down a little from last year. He asked about asking National if they would be interested in reducing fees because benefits have changed, and members are not getting a good bang for their buck. He mentioned vacancies in group memberships, and if National would provide linked-in for everyone. Benevento said National has huge financial issues with the cancellation of PWX, but he will check with the Steering Committee. Hadley spoke about rank and file who signed his petition becoming members.

h. Sponsors – Yanulis said no meeting since last EC Board Meeting. Not a whole lot to report. Looking into ways to enhance the value of our sponsorships and what it looks like going forward is up in the air right now.

i. Newsletter – Myers said he hoped everyone received their copy through Constant Contact without issue. He said they explained in CC about the changes and everyone seemed to be ok with the change. Barrett thanked him and his Committee.

j. Government Affairs – Riccio had no report.

k. Summer Conference – King reported Nat'l comments on the 2021 contract. Red Jacket ok with additions.

l. NPWWL – Connors/Piacentini – Connors had no report.

m. Fall S&I/Snowplow Roadeo – Mattscheck said nothing new to report.

n. PWX Chapter Dinner – Stinson said no report.

o. PWAC – Piacentini said meeting is set for next week on the 22nd. Barrett asked Yanulis if he had picked up the flags from Johannsen. He said yes and he will distribute. There are 23 flags, size is 3X5 and the cost is \$25 each. Benevento asked if one could be reserved for the NEC for their events.

p. Website and Social Media – Ciancarelli had no report.

q. Young Professionals Report – No report. Marinaccio had to jump on another call.

r. Professional Development and Knowledge Management – Blomquist said no report.

s. Diversity Committee – Mattscheck said no report.

t. Mechanics Workshop – No report.

u. Past Presidents Advisory Council – Westerling said the Committee had a meeting to make a determination re: the Secretary-Treasurer position. A subsequent meeting was held at the Hopkinton State Park and S/T Connors was invited to discuss her intentions in continuing as the S/T. The Committee made a recommendation to keep the position as one job, instead of splitting it into two, so Connors has decided to step down. Merson said it was good meeting and Connors was forthright in her feelings about continuing in the position. She has agreed to stay involved as a member of her selected committees and will remain as Co-Chair of the NPWWL. She will continue in her capacity as S/T during the transition period which could take up to 12 months, so she has agreed to stay until 2021. She submitted a list of tasks and duties for the position which will be used to prepare a job description which will then be put to membership to see who might be interested. Benevento said National could have some insight into the job description and Webb said it would then have to be approved by the EC Board.

v. Scholarship Committee – Severance said the Committee met last week and formed two sub-committees. The first is the School Criteria Recommendation Committee chaired by Schaeffler for the O’Leary Scholarship. The second is the Scholarship for Advancement Opportunities chaired by Mulleavey. They will be setting up meetings so anyone who has a recommendation or any thoughts, please forward to those Chairs directly.

w. Spring Conference – No report.

x. Holiday Board Meeting – Stinson said everything is all set for the first Saturday in December. He will send information to Connors to distribute to membership via CC and post on the website. Benevento mentioned a gift bag which could include a face mask, hand sanitizer and mints. More to be discussed.

y. Approval of Consent Items.

Above consent items were approved on a motion by Hadley/Benevento.

4. Action on items removed from the Consent Agenda

5. Other Business and Correspondence

6. Adjournment

There being no further business, meeting was adjourned on a motion by Webb/Yanulis.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer