

New England Chapter APWA
Minutes of the Executive Committee Meeting – February 17, 2021
Zoom Conference Call
1:30 p.m.

1. Call to Order – Meeting was called to order by President Garro. Roll was called. Invited Guests/Committee Co-Chairs included Christine King, Dan Nason and Conrad Leger.

2. Concerns, etc. – None.

3. Consent Agenda.

Garro wished everyone a happy new year and welcomed Howard Weissberg to his first EC Board Meeting.

a. Approval of minutes – January, 2021 minutes were reviewed and approved.

b. Treasurer Report – Not much to report. Monthly bills were paid, and two scholarships were paid.

c. Finance Committee – Mattscheck said he had received financial updates from Treasurer Connors, and he would be setting up a meeting later this month.

d. Delegate's Report – Benevento said he sent the Delegates Report to National and wanted to thank everyone who supplied the info for the report. Winter Meeting is Friday and there now is a NPW Task Force with five focus groups. There will be a Regional break-out meeting with Regions 2 and 3 later this month. He said Nat'l still planning on the PWX and not certain when a final decision will be made. *(He then jumped to Awards).*

e. Education – Goober said they are cranking along and the next "Chapter Connects" is on 2/25 at 11:00 a.m. Approximately 60 folks have registered as of the first week of February. Not sure how many more as of today.

f. Awards – Benevento said there are 18 awards with five Projects of the Year and a Top Ten Candidate. Wellesley won the Snow & Ice. Cutoff for awards is March 1st and he needs the letters by the end of the week. He said PWA will be meeting tomorrow and they are working with the Membership Committee on "recognition pins. Hadley said the two Bills

g. Membership – Roy reported we are down approximately 85 members. Not what we expected but across the country it is even more. Looking for ways to engage members and recognizing members with a lapel pin, postcard, etc. Connors asked about lapsed members and were they approached as to why they dropped their membership. Roy said he puts together an email every six months and it is split with the committee. Lawlor asked about municipalities that do not fill all of their vacancies. Roy said National has switched categories so they are working with them for an update. Yanulis asked about non-members signing up for the virtual meetings and was there a follow-up. Goober said they are sending out info to those folks and the T2's has a separate list so they are cross pollinating off of a different membership list.

h. Sponsors – Yanulis said a letter is in the process of going out.

i. Newsletter – Myers reported the last edition went out a few weeks ago via CC and also up on the website. Next one will be sometime during the summer.

j. Government Affairs – Riccio had no report and said all Government Affairs are about Covid. Yanulis asked if anyone from National was following the infrastructure bill that is going thru Congress. He was told it was on National's radar. He said they should share the information since a lot of folks are going to be impacted. Blomquist said Government Affairs is also looking into it. He could have a breakdown re the Highway Bill and will forward and he would encourage all APWA members to reach out to their representatives and become a member of the Caucus Committee.

k. Summer Conference – King said we are locked in to October 4th – 6th at the Red Jacket. "Save the Date" will go out Monday with an official notice going out mid-August with registration info. They have a block of rooms secured and Goober asked if they were being rolled over from June to October. King needs to check.

i. NPWWL - Connors reported she had a conversation with Granite Links and right now they are only allowed groups of ten inside and 25 outside. It was decided to wait until shortly before March's EC Board meeting as to whether or not they should cancel with the deposit being used for 2022. She suggested if the numbers go up significantly but not enough to accommodate the luncheon, maybe the venue could be used to celebrate the award winners. She will work with the Awards Committee if that happens.

m. Fall S&I/Snowplow Rodeo - Mattscheck said he is putting together a meeting but with Summer Conference being moved to October there is lots to talk about and maybe just move to next year.

n. PWX Chapter Dinner – Field said they had a virtual meeting on January 27th with the next meeting being March 10th. Planning being done via Google, etc. Myers asked if it is a go, how many people would attend? He suggested maybe doing a survey. Garro said in talking with Barrett may not be funded due to budget cuts. Barrett said there is a spending freeze this year and next year's budget these events have already been cut. Garro said it does vary state to state.

o. PWAC – Benevento said here is a meeting tomorrow and they are reviewing the strategic plan and working with Membership Committee re: "recognition". Hadley reminded everyone about the Bills being filed in the House by Lesser and Livingston.

p. Website and Social Media – Ciancarelli reported he updated requests and Committee info. Marinaccio sent a social media blast re: education, membership, etc. National is changing website so we will need training.

q. Young Professionals Report –Marinaccio contacted folks who signed on to the Committee and they had a meeting two weeks ago and everyone was assigned to a committee. Leaving it up to sub-committees to achieve recommendations, objectives, events, etc.

r. Professional Development and Knowledge Management – Blomquist said no update.

s. Diversity Committee – No report.

t. Mechanics Workshop – No report.

u. Past Presidents Advisory Council – Barrett was in touch with Daring and Molly Otero and they are waiting for feedback from other committee past presidents re: getting out the Administrative job description. Will have more to report March 17th.

v. Scholarship Committee – Severance thanked Committee re: the new criteria set forth for the scholarships. He said last year's 2020 PWX recipient will be going to this year's PWX, thanks to BETA. There is a slight increase to the five O'Leary winners and a new scholarship has been added, the Advanced Opportunity Grant. There will be five \$1000 scholarships, one per state. I will be sending a final draft to the FinCom for approval and then post on the website and Constant Contact for application submittals. Schaeffler said an added change to the PWX scholarship is the submission of a written report within 30 days that gives an account of the recipients PWX experience, the sessions tracts, and/or meetings attended, and how they intend to become more involved with the NEC. Vote to be taken under Item#4. (See attached memo).

w. Spring Conference – Webb said the Committee will have a meeting next week to review their options. Garro mentioned a possible virtual and Webb said he will have a report for the March meeting.

x. Holiday Board Meeting – All set. Meeting in June to put stuff together.

y. Approval of Consent Items.

Above consent items were approved on a motion by Webb/Blomquist.

4. Action on items removed from the Consent Agenda.

A motion was made by Severance/Webb and approved to increase the monies for the O'Leary and Crombie/PWX Scholarships along with the addition of an Advancement Opportunities Scholarship, pending approval by the FinCom. *(See attached FinCom vote of approval).*

5. Other Business and Correspondence

King notified Board if they wish to set up a Zoom meeting for any of the Committees, please notify her and she will include you on a schedule so there are no duplications. Her email address is CKing@BETA-inc.com

Connors read the Cape Cod Foundation letter thanking the NEAPWA for its \$200 donation to the Nicholas G. Xiarhos Memorial Foundation Fund. (For the replacement of stolen First Responder Flags on the Cape.

6. Adjournment

There being no further business, the meeting was adjourned on a motion by Bechard/Barrett.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer