

**New England Chapter APWA  
Minutes of the Executive Committee Meeting  
December 3, 2022  
Newport Marriott, Freedom Room - 5:30 p.m.**

1. **Call to order EC Board Meeting:** Meeting called to order by President Mattscheck. Roll called by Connors. Guests/Committee Chairs included Dave Capelle, David Field, Frank Marinaccio, David Pinsonneault, Steve Sopelak, Chris Surette.
2. **Concerns, etc.:** None
3. **Consent Agenda:** *These items will be acted upon together at their conclusion by a single vote*
  - a) **Approval of Minutes:** November 16, 2022, minutes were reviewed and approved.
  - b) **Treasurer Report:** Connors reported that she emailed the Financial Report to the Board prior to the meeting.
  - c) **Finance Committee:** No report
  - d) **Delegate's Report:** Westerling reported that he will be in Kansas City December 8<sup>th</sup> and 9<sup>th</sup>.
  - e) **Education:** No report
  - f) **Awards:** No report
  - g) **Membership:** No report
  - h) **PWAC:** No report
  - i) **Sponsors:** No report
  - j) **Government Affairs:** No report
  - k) **Scholarship/Charity:** No report
  - l) **Newsletter:** No report
  - m) **Website and Social Media:** No report
  - n) **Young Professionals Report:** Surette reported the Director's Breakfast was held and went well. He mentioned the Toys 4 Tots is still going on and that donations can be made online. They are looking to repeat the Woo Sox event in the Summer of 2023. Connors mentioned to Surette to reach out to Scott Salvucci, Woodard & Curran to see if he'd like to be part of the YP Committee, since he is now running the Summer Conference Golf Tournament.
  - o) **Professional Development & Knowledge MGMT:** No report
  - p) **Past President Advisory Council:** No report
  - q) **Spring Conference:** Sopelak reported they are working on finalizing the location.
  - r) **PWX Chapter Dinner San Diego:** Mattscheck reported their recon trip is planned for the week of December 5<sup>th</sup>.
  - s) **Holiday Executive Committee Board Meeting:** Mattscheck reported that it's going great.
  - t) **Sustainability:** No report
  - u) **Director of Region 1:** Benevento reported that he will be in Kansas City December 8<sup>th</sup> and 9<sup>th</sup>.
4. **Approval of Consent Items**

Above Consent Items were approved on a motion by Connors/Mulleavey.
5. **Action on Items Removed from the Consent Agenda**
6. **Other Business and Correspondence**

A motion was made by Benevento and approved by Connors/Mattscheck that Westerling, who filled in the rest of Benevento's term as Chapter Delegate for 2022 would remain in the Chapter Delegate's role for a three-year term. He's done such a wonderful job.

\*\* A motion was made and approved by Connors/Mattscheck to recess and reconvene at 7:00 p.m. in the Grand Ballroom.
7. **Meeting was reconvened in the Grand Ballroom at 7:00 p.m. Benevento thanked outgoing President Mattscheck and presented him with a framed APWA citation, Past Presidents pin, and the NEAPWA gavel plaque.**
8. **Benevento swore in the Chapter's 2023 Officers and Directors according to the APWA protocol. Outgoing President Mattscheck had a speech and then passed the gavel to incoming President Bechard and wished him the best.**
9. **Adjournment**

There being no further business, the meeting was adjourned on a motion by Westerling/Mattscheck.

Respectfully submitted,

Molly Otero, Chapter Administrator