

**New England Chapter APWA
Minutes of the December 4, 2021
Executive Committee Meeting
Riverwatch Room - 5:00 PM**

1. **Call to order EC Board Meeting:** Meeting was called to order by President Garro. Roll was called. Guests/Committee Chairs included Frank Marinaccio.
2. **Concerns, etc.:** None
3. **Consent Agenda:** *These items will be acted together at their conclusion by a single vote*
 - a. **Approval of Minutes:** November 17, 2021 minutes were reviewed and approved.
 - b. **Treasurer Report:** Connors reported we're doing good, sent out finance report. Red Jacket has been paid. In the process of sending out invoices for the fall conference.
 - c. **Finance Committee:** No report.
 - d. **Delegate's Report:** Benevento reported there will be a delegates meeting in February.
 - e. **Education:** No report.
 - f. **Awards:** Benevento reported that they are starting up soon.
 - g. **Membership:** Roy reported that the membership is strong.
 - h. **PWAC:** No report.
 - i. **Sponsors:** Yanulis had no report. Garro mentioned that a letter will be going out in December with the Vermont info added. Garro also mentioned to tune into the NE Chapter Connects, Snowplow Drivers Needed Discussion.
 - j. **Government Affairs:** No report.
 - k. **Scholarship/Charity:** No report.
 - l. **Newsletter:** No report. Garro mentioned that they did a great job on the last newsletter.
 - m. **Website and Social Media:** No report. Ciancarelli to help Otero with the website if she has any questions.
 - n. **Young Professionals Report:** Marinaccio shared that there's a link to donate to Toys for Tots (because of the pandemic we can't take physical gifts). The total of all donations will be matched up to \$1500 by PES, ASCE, and APWA. If anyone makes a donation, let them know so that they can make the match. This match comes out of their budget.
 - o. **Professional Development & Knowledge MGMT:** No report.
 - p. **Diversity, Equality, and Inclusion Committee:** No report.
 - q. **Past President Advisory Council:** No report.
 - r. **Mechanics Workshop:** No report.
 - s. **Spring Conference:** Roy stated that fingers are crossed that we can hold our Spring Conference in person come April.
 - t. **VMESFD:** Blodgett reported that they have the trailer. A tire is being replaced and in the process of being insured and registered.
 - u. **NPWW/MOTY Awards Luncheon:** Connors reported that this year the event is at Granite Links. Possibly moving this event the following year to Union Station, Worcester, MA. Union Station can hold up to 600 attendees.
 - v. **Fall (Summer Conference):** No report. Garro reiterated what King mentioned at the November meeting, that the Red Jacket has been sold. Connors requested that if anyone knew of a location for the Summer Conference 2023 and beyond to please share with the Summer Conference Committee.
 - w. **PWX Charlotte:** Myers mentioned that their first meeting will be on December 9, 2021.
 - x. **Fall/Snow & Ice Conference/Snowplow Rodeo:** No report.
 - y. **Sustainability** – Weissberg said that he will get the survey out via Survey Monkey in January.
 - z. **Holiday Executive Committee Board Meeting:** Collins read a statement from Stinson which wished everyone a happy holiday. He also reported that we had a little over 70 attendees. The band at dinner cost \$599.00 and the 1-piece band at the reception cost \$150.00. The gift item cost \$73.00. The open bar is open until 10:00 PM.

4. Approval of Consent Items

Above Consent Items were approved on a motion by Benevento/Dexter.

5. Action on Items Removed from the Consent Agenda

6. Other Business and Correspondence

Connors brought up a tree donation in honor of Chris Mulleavey's Dad. The Executive Committee made the decision to make the donation, no vote needed.

***A motion was made and approved by Benevento/Lawlor to recess and reconvene at 7:15 sharp in the ballroom.*

7. Meeting was reconvened at 7:15 p.m. Benevento thanked outgoing President Garro for a great 2021. Garro was then presented with a framed APWA citation, the NEAPWA gavel plaque and a National Past President's Pin. Garro then presented a gift to Gary Losier the Region I Director who made the trip down from New Brunswick, Canada.

8. Benevento swore in the Chapter's 2022 Officers and Directors according to APWA protocol. Outgoing President Garro thanked everyone for helping him during his year as president. He then passed the gavel to incoming President Mattscheck and wished him a successful 2022. Mattscheck spoke and asked for everyone's help in making 2022 a successful year.

9. Adjournment

There being no further business, the meeting was adjourned on a motion by Benevento/Lawlor.

Respectfully submitted,

Molly Otero
Chapter Administrator