

**New England Chapter APWA
Minutes of the September 15, 2021
Executive Committee Meeting
Boxborough Regency Hotel – Boxborough, MA**

1. Call to Order – Meeting was called to order by President Garro. Roll was called. Guests/Committee Co-Chairs included King/Leger/Stinson/Otero.

Before the meeting started Garro that Thanked Dave Capelle for hosting the EC Board meeting. He also thanked the new administrator Molly Otero for joining today's meeting.

2. Concerns, etc. – None.

3. Consent Agenda.

a. Approval of minutes – August 18, 2021 minutes were reviewed and approved.

b. Treasurer Report – Connors reported all of the monthly bills have been paid and she has been receiving numerous checks for the fall conference registrations.

c. Finance Committee –

d. Delegate's Report – No report.

e. Education – Donna Shea asked about having input into the next call for presentations and did we want to continue with it for next year and if we do, how do we move forward. Tony Garro said he thinks it's been a good thing and the process works efficiently. Shea also wanted to express the support of the New England Connects, LTAP and the T2, and they will continue to work with the Education and PWAC Committees. PWSC is going to be doing a survey of the members and they're already starting to get great ideas. She also mentioned that she is the new liaison for LTAP AND National PWX. (see attached). Webb thanked Shea and congratulated her for being nominated for the position Garro also congratulated her and thanked her for assisting with the PWAC and education team.

f. Awards – No report but Garro mentioned the awards dinner should not be called a gala. It is scheduled for October 28th and becoming confusing with the NBM Gala which is being held on November 6th,

g. Membership– Roy said he forwarded to the Board the membership data for the Chapter, which includes the Delinquent and Dropped lists. We are currently at 943 members. He said the Committee had a quick meeting last week and they discussed creating a western N.E. Branch which would include VT and western part of N.E. Blomquist asked to be kept in the loop as it could include areas in NH. It is perfect timing to attempt this especially since VT is trying to hold an event in May of 2022. Connors asked what the difference was between a Chapter and a Branch and what was its responsibility to the Chapter. Roy said geographically they would have their own sub-structure, but would be under our membership, and have their own meetings to which we would all attend. Connors then asked if a branch needed to be included in the NEC By-Laws, which at the moment are being reviewed by the PPC, and approved by National. Roy said they eventually would be but it could take up to a year or more to establish the branch.

h. PWAC – No report, but Piacentini asked Hadley if there was an update on the bill and he said there have been no meetings, but we should stay in contact with the union reps. Schaeffler reported at the last meeting it was discussed to draft a survey re: suggested subject matter for next year's NEC Connects. They also talked about getting a memorial for each state similar to what NH did.

i. Sponsors –No report.

j. Government Affairs - Riccio said he is monitoring the Federal Bill. He suggested folks reach out to the NHPP and their representatives as the bill has only been passed by the Senate waiting on the House. The STBG is to approve the \$64.8 billion. Will be competing with the Freight and Highway Projects. He continued there

are other monies in water, electrical, etc. starting October 1st. Will be a significant challenge. Kurt will send Riccio on the links on bill's structure and allocations.

k. Scholarship Committee – Severance said they have finalized a draft of the O'Leary Scholarship creating new ideas but wasn't sure if it went before the Board for approval or not. He said he'll send his summary with the application for people to look over. The Committee decided they needed to do better advertising regarding the three scholarships. He is going to forward to Shea at UConn to check it out in case she has any ideas. He will get it out to the Board for review as soon as he can.

l. Newsletter – Garro reported for Myers they're working on current edition and hope to get it out mid-September. If anyone has any ideas, articles or pictures please be sure to send ASAP.

m. Website and Social Media – No report.

n. Young Professionals Report – Zack said the committee met last week and the kayak cleanup was a success. The next virtual connect by the YP's scheduled for September it's either gonna be around table base or PowerPoint. Garro said talk to the Education Committee and PWAC for input and Shea will check in with him as well.

o. Professional Development and Knowledge Management – No report.

p. Diversity Committee – No report

q. Past Presidents Advisory Council – Barrett said he was glad to report that the chapter Administrator position will be handed off to the Executive Board for implementation. President Garro will schedule a meeting with the Executive Board. Barrett said the nominations for the upcoming year is on the Committee's radar. He said the past presidents recommendation of Tom Roy for Second Vice President will be added to the docket. He also encouraged anyone wanting to be nominated should let the committee know. Westerling said great job by the Past Presidents Committee and congratulations to Roy.

r. Mechanics Workshop – No report.

s. Spring Conference – Webb said no report.

t. NPWW/MOTY Awards Luncheon - Connors said no report.

u. Fall Conference – King said event scheduled for October 4th and Connors reported registrations are rolling in. Garro said lots of chatter about the conference folks really looking forward to it.

v. PWX Chapter Dinner - No report.

w. Fall S&I/Snowplow Roadeo – Mattscheck said they are all set with the venue at the Boxborough Regency in Boxborough on August 18th. Right now, working on names of teams from the NE States. He said the August monthly EC Board meeting will also be held that day as well as a virtual zoom connection. Garro asked that lunch arrangements be made. He also said he had bought new equipment for hybrid meetings for the Chapter to use. Connors asked cost (\$150.00) and for Garro to send her the receipts for reimbursement.

x. Holiday Board Meeting – Perry said they have made good progress, talked about activities and entertainment and there are great choices for the meal. Will be sending out info re: rooms, suites and pricing.

Approval of Consent Items.

Above consent items were approved on a motion by Schaeffler/Westerling

4. Action on items removed from the Consent Agenda.

5. Other Business and Correspondence

- Schaeffler reported on the Vermont Highway Association event which is going to be held May 11th 2022. They have a venue. They had a meeting on August 2nd and Schaeffler said they are trying to put together figures for some of the costs. Will have more information for the next EC Board meeting.
- Garro mentioned the next EC bullet meeting will be held September 15th at the Boxborough Regency and will be part of the New England Expo. Lunch will be provided at no cost to the EC Board thanks to Dave Capelle. There will be a Zoom conference call but in-person is recommended.

6. Adjournment

There being no further business, the meeting was adjourned on a motion by Bechard/Severance.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer