

New England Chapter APWA
Minutes of the Executive Committee Meeting – August 19th, 2020
Rolling Meadows Golf Club, CT
Zoom Conference Call
1:00 p.m.

1. Call to Order – The meeting was called to order by President Barrett. Roll was called. Guests included King, Whitehouse, and Leger. Barrett thanked Webb for setting up the golf.

2. Concerns, etc. – None.

3. Consent Agenda.

a. Approval of minutes – July 15, 2020 minutes were reviewed and approved.

b. Treasurer Report – Connors had nothing to report. No substantial activity to the accounts, just the regular monthly charges. She said the 2020 Fiscal Year-end Financial Report was submitted to National on August 3rd. Still issues with the Quickbooks on National's end so she is continuing to use Quicken until things can be straightened out. She was asked if APWA sent the check for Chapter dues, the answer was yes.

c. Finance Committee – Nothing to report. Working on outstanding invoices.

d. Delegate's Report – Benevento reported the Council of Chapters Steering Committee had a virtual meeting on the 18th. He said PWX virtual programs will continue monthly for one year, ending in July of 2021. He said the Activity Report is due September 10th so he will be reaching out to folks for input. The topic is membership. He mentioned Stan Brown is the new President Elect and he talked about finances. National recognizes that there is an issue with membership.

e. Education – Goober said only four Board members had signed up for the September Virtual Seminar. He deferred to Donna Shea who had a better platform and thanked Myers for the sponsor slide to be used by Donna. He also thanked King for her assistance in setting up the Zoom. Benevento said the PWAC will work with the Education Committee to come up with several topics over the next few months.

f. Awards – Benevento had no report but said awards would be mailed directly to recipients.

g. Membership – Roy said they are looking into local benefits for membership and asked Benevento if he brought up reduced fees to National. Benevento responded the National Board is looking into this right now but no concrete answers.

h. Sponsors – Leger said a poll went out to the sponsorship regarding our sponsorship and the monies received.

i. Newsletter – No report.

j. Government Affairs – No report.

k. Summer Conference – King reported she is waiting for signed contract from Red Jacket to be returned.

l. NPWWL – Connors/Piacentini – No report.

m. Fall S&I/Snowplow Roadeo – Mattscheck said event is officially **cancelled**. For the EC Board Meeting also scheduled for that day, maybe we could do something different other than a Zoom meeting. Benevento suggested having a meeting in two different states. To be discussed further.

n. PWX Chapter Dinner – (See attached report from Stinson). Connors mentioned she still has not received the \$3500 deposit from B.B. Kings. He will check into it.

o. PWAC – Benevento said meeting set up for the week of the 31st. Folks sent in some ideas regarding strategic plan. Thank you for sending.

p. Website and Social Media – No report.

q. Young Professionals Report – No report.

r. Professional Development and Knowledge Management – Blomquist said he has a meeting with all other institutes across the country. All programs cancelled until 2021. The NE Institute has always been a remote learning one, and they are looking to have one in October. He mentioned talking to Bill Rafferty of Region II who has worked a deal with Rutgers University offering classes/workshops. He will be happy to help us out. Garro asked about the cost and was told it is \$1000 and lasts for 16 weeks.

s. Diversity Committee – No report.

t. Mechanics Workshop – No report.

u. Past Presidents Advisory Council – Daring said Committee continued to talk about the S/T transition. Does Board need to take a vote to post the position. Garro said it was discussed to post after Labor Day. Daring said they also need to get started on new Board members.

v. Scholarship Committee – No report.

w. Spring Conference – No report.

x. Holiday Board Meeting – See attached. Perry added that the hotel has established ½ the capacity so there is adequate spacing. Benevento mentioned that National has imposed strict Covid criteria. Committee should make sure it is included in the current contract.

y. Approval of Consent Items.

Above consent items were approved on a motion by Benevento/Westerling.

4. Action on items removed from the Consent Agenda

5. Other Business and Correspondence

6. Adjournment

There being no further business, meeting was adjourned on a motion by Mulleavey/Lawlor.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer