

**New England Chapter APWA
Minutes of the Executive Committee Meeting –April 9, 2020
Zoom Conference Call**

1. Call to Order – The meeting was called to order by President Barrett. Roll was called.

2. Concerns, etc. – Barrett said earlier today he was on a “town hall” meeting conference call with Garro, Benevento and National. Discussed many things especially PWX which is still proceeding. Pretty good chance it will be cancelled. Garro said Nat’l is hesitant and not doing a push. Right now Convention Center is being used as a temporary makeshift hospital. If cancelled deficit will be btwn 1.5-2M. Nat’l also mentioned any Chapters having issues with cancellations or money National will help. None.

3. Consent Agenda.

a. Approval of minutes – February 19, 2020 minutes were reviewed and approved. (March meeting was cancelled due to Covid19)

b. Treasurer Report – Nothing new to report. Due to the cancelled Spring Conference all registration payments received either through National or the NEC Sec’y-Treas have been returned.

c. Finance Committee – Garro is working with S/T on financial updates.

d. Delegate’s Report – Benevento said they had winter meeting and the Coun. of Chapters will be meeting next week.

e. Education – Goober had no report except to say that all presenters for the cancelled Spring Conference have been notified.

f. Awards – Benevento said the NEC had 21 submissions but he has yet to receive any results. All applicants will be notified in the order to which they were judged. Winners being the last to be notified. Brutus Cantoreggi did not receive National’s Top Ten for the NEC. Benevento also mentioned we need to get the word out re: local awards, especially first responder candidates. Webb mentioned a few from CT.

g. Membership – Due to the virus risks last month’s meeting was cancelled.

h. Sponsors – Leger submitted a report to continue to monitor sponsor trends. There is \$3100 more than last year. Hoping to have a meeting late spring. Garro mention the Constant Contact blast that was forwarded to the membership thanking the sponsors.

i. Newsletter – Myers reported content not flowing in this past month. Targeting a Spring date, but needs more content.

j. Government Affairs – Riccio reported no report.

k. Summer Conference – Nason thanked BETA for hosting Committee meeting. If it becomes necessary to cancel the Summer Conference, the Red Jacket would require a 15 day notification. The Auditor’s Group that reserves the Red Jacket the week before us has already cancelled. NEWEA has cancelled their Spring event as well. Benevento said we need to think safety and public perception. A decision to possibly cancel will be made shortly. Links and if the luncheon is cancelled the deposit will be forwarded to a new date in 2021. No financial loss to the NEC. Garro asked if we might consider doing something late summer or early fall to celebrate PW, if the situation allows. Yanulis added it could also provide an opportunity to thank the sponsors. Benevento mentioned he and a few others were on a National conference call earlier and they are still hoping for the PWX in New Orleans. *Connors suggested that if the situation continues the Board should consider Zoom conference meetings, for the third Wednesdays in May, June, July and August.* Perry reminded everyone that the By-Laws stipulate the EC Board needs to meet eight (8) times a year. Vote to be taken at end of meeting.

l. NPWWL – Connors/Piacentini – Connors said she has yet to verbally cancel the event with Granite Links. They have agreed to apply the 2020 deposit to a date in May, 2021. First we need a vote to cancel the luncheon, then she will contact Granite Links to prepare a new contract. Garro asked if there was still some way to celebrate PW week. Discussion ensued re: ways to achieve this, but nothing definite.

m. Fall S&I/Snow Plow Roadeo – Mattscheck said this may be the only event the Chapter has this year. He will try with his committee to include some interesting things. Valenti said we could benefit if it was extended over a couple of days for an additional cost. Mattscheck attend the RI DOT Maintenance Supervisor workshop and then move it to MA the next day, keeping the same speakers for both, unless we could slip in the NPWWL. We could also do a ½ day Operator’s Program, certificate program and include the roadeo. Barrett suggested bringing in the rank and file. NBM and MHA concentrate on the operator’s. Valenti said maybe we could get a couple of days and reach out to speakers and instructors.

n. PWX Chapter Dinner – Garro said BB King’s is all set for Chapter dinner and room block has been reserved at the Windsor Hotel (not one of the host hotels). Suite is \$199/night and regular room is \$179/night. Three possible locations have been selected for the Awards Reception. Benevento will check out and get back to Board.

o. PWAC – Piacentini said she is waiting to hear from MA Corp re: the flags, and MASS DOT has been secured to do advertising for 1st responders. Benevento said Committee meeting needs to be set up asap. Hadley asked if Zoom could be used for a Bereavement Committee meeting. Marinaccio said Zoom has an option to connect, and Connors said NEC now has a contract with Zoom, so anyone can use it. Johansen said one of the flags is missing from the bridge at exit 5 and asked if anyone had two flags.

p. Website and Social Media – Ciancarelli said not much going on. There have been 24 postings since January. Aimee has updated all Committees.

q. Young Professionals Report – Marinaccio had Committee meeting yesterday (April 8th). Unable to plan for any events at this time but they would like to have a webinar with a guest speaker.

r. Professional Development and Knowledge Management – No report.

s. Diversity Committee – No report.

t. Mechanics Workshop – No report. Event cancelled.

u. Past Presidents Advisory Council – No report.

v. Scholarship Committee – Severance said the Committee received 8 applications for the T.J. O’Leary Scholarship and only one application for the Crombie PWX Scholarship. Schaeffler will notify O’Leary winners by phone with a follow up letter from Connors explaining reimbursement process. With the luncheon being cancelled, Committee will set up a meeting to discuss how, when and where the winners will be honored. If PWX is cancelled a decision needs to be made as to whether the Crombie Scholarship should be rolled over to 2021.

w. Spring Conference – Webb said he was sorry for the cancellation of the event as they had a good line of speakers. He is working on a new date for 2021. It was decided that since Spring and Summer Conferences are not happening, we should hold on to the list of presenters already established. We will be able to use I the future. Marinaccio already mentioned having a webinar for the YP’s. He could use one of these presenters.

x. Holiday Board Meeting – Barrett thanked Perry and Collins for recommending and following up with the Sheraton Portsmouth for the event. They have a proposal which includes two rooms, one for dinner and one for the EC Board Meeting. Right now 70 have been guaranteed for dinner with a food minimum of \$3000. A block of 20 room s has been reserved for Friday and 30 rooms for Saturday, both at a cost of \$159/per night. Looking for deposit of \$500.00. Question asked: continue this event with just the EC Board and guests or open up to the entire Chapter membership? No decision at this time. Perry said they have the ability to cancel contract if Corona continues or in the event of snow storm.

y. **Approval of Consent Items.** Above consent items approved on a motion by Daring/Riccio.

4. Action on items removed from the Consent Agenda

A *motion* was made by Benevento/Hadley and approved to cancel the Summer Conference.

A *motion* was made by Hadley/Mattscheck and approved to secure \$500 deposit for Holiday event

A *motion* was made by Riccio/Mattscheck and approved to cancel the NPWW Luncheon.

A *motion* was made by Benevento/Mattscheck and approved to schedule a 12:00 noon EC Board meeting on the third Wednesday of each of the following months. (May, June, July and August).

A *motion* was made by Benevento/Schaeffler and approved to amend the previous motion for 12:30 p.m.

5. Other Business and Correspondence

Merson mentioned that the Stormy Awards, linked with this year's Summer Conference, would also be cancelled. He asked if it was a good idea to do some sort of an event remotely, or at least honor the winners via social media. He will talk to other members of the Stormy Awards Committee and let the EC Board know at next meeting.

6. Adjournment

There being no further business, meeting was adjourned on a motion by Yanulis/Benevento.

Respectfully submitted,

Jaqui Connors
Secretary-Treasurer